

**IN THE CHILDREN'S COURT
OF NEW SOUTH WALES
AT**

CASE NUMBER

**Specified documents in support of initiating
application and report**

Practice Note 2 - Initiating Report and Service of the relevant portion of the
Community Services file in Care Proceedings [Paragraph 2]

Children or young persons

Name

Certification

I (insert name and position) duly authorised delegate for The Secretary,
Department of Family and Community Services, after due inquiry certify that the
document/s identified in (and attached to) this index are copies of each and every
document held by Community Services that are to be served with the initiating
application or before the first return date.

All reasonable steps have been taken to remove information which may identify a
reporter to which section 29, *Children and Young Persons (Care and Protection) Act
1998* applies. If such a report or information has been included in the attached
material, its inclusion is accidental and (in compliance with that provision) its
contents must not be further disclosed or otherwise used.

The attached material is provided for the purposes of the proceedings and its use or
disclosure for other purposes is prohibited and may attract a penalty.

I am aware that a false certification may render me liable to disciplinary or other
action.

**The Secretary
Department of Family
and Community Services
By his/her duly authorised delegate,
<insert name and position>
Date**

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Date of Document	Category of Document	Author of document (if known and appropriate)