

## Custodial Operations Policy and Procedures

# 16.5 Night inspections of correctional centres

### Policy summary

Governors must ensure the safety and security of the correctional centre meet the required standards at all times.

Inspections of the correctional centre on intermittent and irregular occasions on all shifts will ensure optimal efficiency.

### Management of Public Correctional Centres Service Specifications

Service specification	Professionalism and accountability Safety and security
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## Scope

This section applies to all correctional centres and other facilities administered by or on behalf of Corrective Services NSW (CSNSW), and all CSNSW employees.

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# 1 Night inspections of correctional centre

## 1.1 Policy

The Governor of a correctional centre must ensure that the safety and security of the facility is maintained at all times.

The Governor or Manager of Security (MOS) must conduct inspections of the correctional centre at night.

It is important that these inspections are conducted on a number of occasions, at irregular and intermittent times at the discretion of the Governor or MOS.

The result of each inspection must be noted in the Governor or MOS journal which is subject to periodic examination by the respective Director, Custodial Corrections.

## 1.2 Procedure

	Procedure	Responsibility
1.	Conduct an inspection of the centre at night of all areas within the centre.	Governor/MOS
2.	Record the results of the night inspection in the respective journal.	Governor/MOS

## 2 Quick links

- [Related COPP](#)
- [Forms and annexures](#)
- [Related documents](#)

## 3 Definitions

COPP	Custodial Operations Policy and Procedures
Correctional Centre	Any correctional facility administered by or on behalf of CSNSW
CSNSW	Corrective Services NSW
MOS	Manager of Security

## 4 Document information

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**Business centre:** Custodial Operations

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**Approver:** Kevin Corcoran

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<b>Version</b>	<b>Date</b>	<b>Reason for amendment</b>
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1.0		Initial publication
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1.1	12/03/20	General formatting update and improvements
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1.2	26/11/20	MOS substituted for Functional Manager (FM) as responsible position
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